



## BUSINESS MEETING OF THE WELSH ORIENTEERING ASSOCIATION

**Venue:** Online via Google Hangout

**DATE:** Wednesday, 17<sup>th</sup> June 2015 7.30pm-9:15pm

### MINUTES

**Present:** Pete Ribbans (Chair), Mark Saunders, Amy Peltor, Dave Pal, Dave Doherty, Roger Stein, Gabriella Walsh, Rob Griffiths, Anne May (took minutes)

1. **Apologies** – Bob Dredge, Helena Burrows, Terry Smith
2. **Minutes of last business meeting** – Passed as an accurate representation of the meeting.
3. **Matters arising, not covered below**

2014/34 and 2014/35: Welsh 'O' Tops. Amy emailed Sophie Brown but has not got any reply yet. Kate O'Sullivan will be purchasing new Welsh tops for the juniors from Sophie. Cost will be subsidised by Junior Squad funds, and JS will ask for funding from WOA. Amy – happy for WOA to pay (?) for WOA 'O' tops that would be held centrally for general use.

2014/36 and 37 and 2015/02: Funding Priorities. Mark produced a paper re club developments. Amy thinks this is a great idea; it is just to get the message out to clubs that they can bid for fund.

AP: bid now received from MWOC to use some of the dev money.

AP is happy to allocate more to those teams. A lot of money at present is against development so should this be right to put that money to put towards the Home Internationals? Maybe put it as an AOB at the AGM?

For further discussion.

2015/01: Outcome from JK 2014. Done

2014/28 and 30: Welsh Champs. Done

2015/03: Reminder to renew subs for 2015. Done

2015/04: match funding. See Treasurer's report. Amy would prefer they went to Mark (see her report). Mark agrees.

2015/05/1: Volunteers Activity Weekend. Done

2015/05/2: Developing clubs in poorly serviced areas (Bridget Stein). BS has started doing the work and it will be discussed more next weekend with MS and PR.

2015/05/3: Coaching courses. See Helena, Coaching Officer's report Helena's report. The dates are on the WOA website and linked from the home page.

2014/17: Croeso 2016. See item agenda item ..... below.

4. **Reports from Officers (for the period February to May 2015):** (to be received **beforehand** and circulated by Chair for reading prior to meeting)

a. **Report from the Treasurer (Amy Peltor)**

**Three reports were provided by AP and circulated before the meeting:**

- **Treasurer's Report**
- **WOA BUDGET 2016/17 (POST MEETING NOTE: AMENDED ANNEX PROVIDED AND ATTACHED TO THESE MINUTES)**
- **WOA Annual Accounts 1 Jan 14 – 31 Mar 15 (POST MEETING NOTE: AMENDED ANNEX PROVIDED AND ATTACHED TO THESE MINUTES)**

Sport Wales requires accounts to be according to the financial year, starting on 1<sup>st</sup> April. Therefore, '2014' accounts are from January 2014 to end March 2015. From now on the accounts will be kept and presented April-March. Amy confirmed that she can do end of year accounts and reports at end of March in time for an AGM.

All other reports for the AGM will be calendar year (Jan – Dec).

There were queries about headings. Amy took the headings direct from the files she inherited from the previous Treasurer and suggested that if the headings need to be changed, then perhaps there should be a discussion about this point.

There was lively discussion about the "International Programme" and "International Preparation Training" headings. AP understood these headings to mean:  
Int Programme = support for Home internationals plus World champs etc  
Int Prep Training= for training camps. If selected for GB training, OK. Also camps organised by the Regional coaches, e.g. Lagganlia, Stockholm etc. GB does not have much funding for training camps and the Regional coaches are taking over the provision (org by JROS). Athletes are all selected for these camps. AP is happy to provide financial input as these camps are registered with BOF as formal training camps and insured through BOF.

Amy considers the presence of Welsh athletes on the international scene is also development of the sport. She would not want to restrict us to the Sport Wales grant in supporting our athletes.

The accounts are transparent as they are presented. Amy suggests doing away with a Dev account and keep running account and reserve account. Sport Wales probably needs to see the dev a/c separately?

RS supports maintenance of levies and membership fees to what it is.

£5000 allocated to Int Dev and Perf, £500 up from last year.

Q for DP: AP has not budgeted for any large international events: which?

Croeso 2016, AP missed this. MS does not expect Croeso to be anywhere as big as previous one, but she should include something for it.

Amy will sort out figures for Revenue account, no 4. International Income Net assets at 31 Mar 2017. AP did not include the end of year adjustment in the figures. She will include it in the amendment.

**ACTION 2015/07 AP**

**POST MEETING NOTE: Errors pointed out at the meeting have been corrected in the amended reports attached to these minutes.**

- Nigel Ferrand is Treasurer for Croeso 2016 and MS and he will be discussing budgeting for Croeso next weekend. Report to be made to AP after that meeting.
- 2017 – no major international events are scheduled.

**b. Report from the Secretary (Vacant)**

**c. Report from the Fixtures Secretary (David Pal)**

DP would like further info on 2017 JHI. Mark has not yet thought that far ahead. To be done.

**ACTION 2015/08 MS**

2018 – BNOC venue? RS – not yet. Organiser? No . Organiser needs to be registered with BOF now – often the Club sec name is put in for contact.

**ACTION 2015/09 RS**

2016 – Welsh League Events. No Organisers/Planners/Controllers listed. Can clubs let DP know a.s.a.p. names. DP to contact all club fixtures secretaries.

**ACTION 2015/10 DP**

Report, page 3:

1. There is a request from SEOA to hold BOF in Wales in 2020? Beneficial bit is that because we are not in a position to hold it, there would still be an event in Wales. We would like to see it nearer home.... and it would count for our turn putting on BOC. GW suggested that maybe they could use areas in Mid-Wales we cannot get to, e.g. Dolgellau area etc. DP will go back with tentative interest.

**ACTION 2015/11 DP**

Welsh League event 19 June is a gap – because of CROESO maybe a low key event on the Gower? Possible. Not decided.

2. Note: 2017 Welsh Championships to be hosted by SBOC on March 5<sup>th</sup> 2017. Ensure club is aware. DP to contact all club fixtures secretaries.
3. Note: 2018 Welsh Championships to be hosted by ERYRI on 4<sup>th</sup> March 2018. Ensure club is aware. DP to contact all club fixtures secretaries.

**ACTION 2015/12 DP**

**ACTION 2015/13 DP**

4. & 5. Clubs to be asked to volunteer to host 2018 Vet. Home Int. And 2019 Senior Home Int. DP to contact all club fixtures secretaries.
- Why can these events not be allocated proportionally? This had been discussed, but Ireland objected on cost... if England frequently, it is more expensive for them.

**ACTION 2015/14 DP**

Cwpan Y Ddraig: MS to discuss with parents of juniors what time of year and which event would be most suitable.

**ACTION 2015/15 MS**

- d. Report from the Membership Secretary (Anne May) – circulated before meeting. No additional comments, other than we anticipate all those ex-pats who have not yet renewed to do so before the Welsh Champs.

**(POST MINUTE NOTE: AM will contact them before the Welsh Champs to invite them to rejoin!)**

**ACTION 2015/16 AM**

**e. Report from the Development Officer (Mark Saunders)**

No written report yet. He will send a report to AM in the next few days.

Volunteers w/e: 23 signed up. He is finalising the details and will distribute them shortly.

If it goes well, hopefully repeat it.

Development w/e: Greg Antony, BO, what ideas it generates into ways clubs can develop.

Basic training, intro to mapping etc.

**ACTION 2015/17 MS**

Development Grants: we have automatically had one payout under current policy for publicity materials for MWOC. Also bid from MWOC for a more significant funding.

In the past a small subcommittee reviewed the items put forward for funding and he thinks it would be a good idea for a small group to review the submissions> Any volunteers? HW and MS? MS will talk to Helena. If agreeable, they will go ahead.

**ACTION 2015/18 MS**

SBOC: query re publicity, MS wrote back and said OK but hasn't heard from the club further on this. He would like clubs to be reminded that they can apply for matched funding for various activities.

RS: does MS need proof what the money is spent on? Submit claim to MS and he will let AP know to pay it.

DD: it was brought up at the SBOC meeting last week so he will talk to RS about it.

**f. Report from the Mapping Officer (Robert Griffiths)**

No report.

**g. Report from the Information Officer (Roger Stein)**

Nick Silk has agreed to take over the Welsh League.

**h. Report from the Coaching Officer (Helena Burrows)**

Written report received and distributed to all committee.

**5. Reports from advisors**

**a. Report from the Junior Squad Manager (Mark Saunders)**

Doing a summer tour to Finland, 31 going. 2 control hangers, 9 adults and 20 juniors.

Had one training camp per month since Feb including a 3 or 4 day pre-JK tour.

Great results: EYOC selected: Faye Wales, JWOC: Megan, *Lagganlia Quin and ? who else, MARK???*

Jo Thomas & Will Reynolds going on Stockholm tour.

Amy reminded Mark to let them know they can have some financial support.

**b. Report from the Senior Squad Manager (Ed Nicholas / Lauren Ferrand) no report**

**c. Report from the Veteran Squad Manager (Sophie Brown) no report**

**d. Report from Schools Liaison officer (Bridget Stein) no report**

Terry Smith reported: *Bill Marlow and I have been running school cluster competitions for the past 5 years and have processed over 1200 children each year, providing coaching and competition experience. So there is an active schools programme in place albeit only in Mid Wales.*

GW said that Terry Smith and Bill Marlow are organising a Tri-county Schools championship: Powys, Gwynedd and Ceredigion, cluster competitions. 25 orienteers from Ceredigion, lots more from Powys, and Mair Tomos from Gwynedd will be bringing a number of school children.

Terry is organising the 3<sup>rd</sup> All Wales Scout Orienteering competition shortly.

## 6. News from British Orienteering

Bob Dredge no specific report. A reminder to all that he will feed back to BO on our behalf.

## 7. Any other business

- a. **AGM 2015.** Must give 28 days' notice of AGM to members.

We have until the end of Oct to give info on next year's fees to BO. So the SWOC event in early September would be a good time. Agreed. PR will investigate a suitable venue. PR will contact Jill Manning about venue, possible Llangynydr village hall. **ACTION 2015/19 PR**

**(POST MEETING NOTE: AM will email the full WOA membership list when details are confirmed).**

- b. **CROESO** – MS a brief update: MS is struggling re permissions and times. Will talk about it more at the Dev w/e. He has been v keen to get these sorted before involving others in the dev of the task.

The following have agreed:

Marcus Pinker - Mapping Co-ordinator;

Andy Creeber - Safety Officer (also helped with progress with Dan Y Ogof);

Nigel Ferrand – Treasurer.

MS has had meetings with Forestry, supported by Margaret Reynolds, SBOC.

Margam Park would rather we did not have the events there at the w/e.

MS is thinking of backup areas.

Publicity must be available at Scottish 6-days.

**ACTION 2015/20 MS**

- c. **Hon Life Membership for Bill Marlow?** Proposed by AM. Accepted by all - to be awarded at the AGM. Gabriella will write the biography and would like those who know Bill to send her relevant info. **ACTION 2015/21 GW AND OTHERS**

RG described how he collects the membership fee from some members directly, and just sends the WOA and BOF bits to BOF and keeps the club fee. He suggests clubs with honorary members could follow this model. AM to think about it. **ACTION 2015/22 AM**

GW: It would be nice to recognise Terry Smith also as he does all the coaching, planning etc – maybe as Volunteer of the Year 2015? All agreed this was a very good idea.

## 8. Date of next meeting

After AGM in September. PR to organise.

**ACTION: 2015/19 PR (AS FOR AGM)**

**ACTION: 2015/23 AM** AM to circulate draft minutes to all those present at this meeting for comment before they are more widely circulated to clubs and also put on the website. DONE.