



## BUSINESS MEETING OF THE WELSH ORIENTEERING ASSOCIATION

### BUSINESS MEETING

7.30 pm on Tuesday 7<sup>th</sup> October 2014.  
Online via Google Hangout

#### Issued MINUTES

PRESENT: Peter Ribbans, Chair

Mark Saunders, Development and Junior Squad Manager

Helena Burrows, Coaching Officer

David Pal, Fixtures Secretary

David Doherty, SBOC

Robert Griffiths, Mapping Officer

1. Apologies: Anne May, Roger Stein, Bob Dredge
2. Minutes of last business meeting. Passed as an accurate representation of the meeting.
3. Matters arising, not covered below

AM requested that all Actions referred to be given a very brief heading to clarify what was subject of actions. Agreed.

**ACTION 2014/10: PR/AM**

Outcome from this year's JK: 2/3 profits goes to BOF, but 1/3 goes to WOA. It was agreed that it could be capped to the equivalent to the WOA levy with the rest being distributed to clubs who helped, using the Croeso model. The JK association profit will be in the order of £5K. Exact amount to be confirmed by British Orienteering and distributed as described above.

**ACTION 2014/13:**

**RD/NF**

New dates Croeso to be put onto the BOF website.

**ACTION 2014/16: Done**

CROESO website still exists. David May is webmaster. MS will write something re next Croeso for DM to put onto website. Embryonic info on site but will be done once more info on venues etc. is available

**ACTION 2014/17: MS/DM**

MS: not ideal to have Cwpan Y Ddraig in May – exam season. Perhaps earlier. MS will liaise with DP to sort this out. DP and MS looking at Pembrey event 1 Mar 2015

**ACTION 2014/19: DP/MS**

To be taken back to clubs for discussion and feedback is required for the next committee meeting. Reminder that clubs have not responded to the discussion document so will be enclosed with the minutes and clubs prompted to consider.

**ACTION 2014/20: ALL to take to their clubs**

MS: Volunteers' activity weekend and run courses on particular topics as in Scotland. MS thinking of over WL weekend, bunkhouse for 2 nights, meeting spaces etc. key topics: development – GW talk about her experiences at Plas Grieg, RS to talk about Neath project of last year. Craig Antony BOF could help MS get someone from another club to hear about their dev.; possibly a planning course including purple pen; possibly training on SI.

Ponterwyd - possibly 50% club/50% WOA for travel and WOA pay for bunkhouse cost.

All agreed it was a good idea; MS will investigate possible location and accommodation.

Still being looked at by Mark but not possible before spring 2015

**ACTION 2014/21: MS**

Developing clubs in areas poorly serviced. Bridget's paper on SW Wales. Historically, Helena had suggested one in N E Wales. BS needs to discuss it when she is ready with SBOC committee and then bring it to WOA. Still outstanding and due to be discussed by SBOC

**ACTION 2014/22: BS**

Implications of employing people to do certain jobs: PR attended a tax seminar and will write up and circulate notes on this. Still outstanding

**ACTION 2014/23: PR**

Courses could be advertised on website. Agreed.

**ACTION 2014/25: RS**

4. Reports from officers (for the period June 2014 to September 2014): (to be received **beforehand** and circulated by Chair for reading prior to meeting)
5.
  - a. Report from the Treasurer (Amy Peltor)

MS queried the £777 spent on Domestic events and the £4996 for Creditors. AP was requested to provide more information for both of these categories.

**ACTION 2014/27 AP**

- b. Report from the Secretary (Vacant)
- c. Report from the Fixtures Secretary (David Pal)

DP requested details of the venue for the 2016 Welsh Champs and details of additional events (Middle distance?) on the Saturday.

**ACTION 2014/28 SWOC**

DP requested information on venues and event types for Croeso days to fit in with UKOL. MS agreed to provide these as soon as the info was available.

**ACTION 2014/29 MS**

ERYRI are looking at the possibility of adding Newborough Sand Dunes to Newborough Forest for the SHI in 2016. NRW agreement needed for this.

ERYRI are unable to host the Welsh Champs in Mar 2017 because of the SHI. Alternatives are that the event be held in the autumn 2017 by ERYRI or another club hosts it in March. Action 2014/30 All clubs

The British champs in 2021 were discussed. A request that regions outside Wales could host on Welsh terrain was approved. DP to notify BOF

**ACTION 2014/31 DP**

- d. Report from the Membership Secretary (Anne May) – circulated to all.

It appeared that the membership numbers had increased from the equivalent time last year, but without we didn't have 2013 figures for comparison. AM was requested to supply matching figures for

2013.

**ACTION 2014/32 AM**

- e. Report from the Development Officer (Mark Saunders)

Match funding WOA can also match fund Club's contribution to development. Committee agreed that WOA consider supplying the club's match funding contribution when the club applies externally to local authority or Sport Wales, for example. Clarification of development funding details to be provided

**ACTION: 2014/33 MS**

- f. Report from the Mapping Officer (Robert Griffiths) Nothing to report
- g. Report from the Information Officer (Roger Stein) Nothing to report
- h. Report from the Coaching Officer (Helena Burrows) – circulated to all.

The onus is on the regions to offer help/guidance with CPD. HB is proposing to liaise with GW and MS over this.

Coaching Conference in Swindon in January '15 - cost possibly £50 excluding travel and accommodation. Unclear about what WOA funding would be available. Suggestion that maybe 5 coaches attending for £250 and that an extra between £150 and £250 be split between attendees. Awaiting further discussion upon budget allocation.

HB suggested that if coaches (particularly level 1) are to be funded by WOA then they are to give a commitment to provide a certain amount of coaching after qualification.

- 6. Reports from advisors
  - a. Report from the Junior Squad Manager (Mark Saunders) Report: sent to all. No comment.
  - b. Report from the Senior Squad Manager (Ed Nicholas / Lauren Ferrand) – no report
  - c. Report from the Veteran Squad Manager (Sophie Brown) – circulated to all

Welsh 'O' tops Agreed to refund SB for those that are held in stock for veterans **ACTION: 2014/34 AP**

Juniors to use similar Welsh 'O' tops. Liaise with SB over purchase for next year. **ACTION: 2014/35 MS**

- d. Report from Schools Liaison officer (Bridget Stein) – nothing received.

- 7. News from British Orienteering – no report received
- 8. WOA Development fund use - covered under Development officer's report above.
- 9. Any other business –

#### BUDGET ALLOCATION AND FUNDING

Several items were unclear

There followed a general discussion regarding the budget and the allocation of funding. It was felt that the priorities of funding ought to be revisited by Committee. Items to be considered: Allocation of WOA team subsidies, noting higher costs of team(s) going to

Northern Ireland. Junior athlete training. Club and individual development. Volunteer development. Conferences. Ring fencing of Sport Wales funding etc..

Contact AP for more details of existing budget allocation

**ACTION: 2014/36**

**PR**

Committee to revisit and review. Discuss at next meeting and possibly beforehand by email

**ACTION: 2014/37 ALL OFFICERS AND CLUB REPRESENTATIVES**

10. Date of next meeting: late February / Early March, PR to arrange.

**ACTION 2014/37: PR**

Pete will be on ½ hour early to the meeting to help people join the Hangout.