

## **2018 ANNUAL GENERAL MEETING**

**Venue:** Pritchard Jones Institute, Newborough, LL61 6SY

**Date:** 3pm Saturday, 15 September 2018

### **MINUTES**

**PRESENT:** David Pal (WOA Chairman and Fixtures Secretary, WRE), Roger Stein (WOA Secretary, SBOC), Jean Lochhead (WOA Treasurer, EPOC), Peter Ribbans (SWOC Chairman), Sam Healy (SBOC), Megan Carter-Davies (MWOC), Ben Mitchell (SBOC Fixtures Secretary).

- 1. APOLOGIES** – John Butler (HALO), Anne May (WOA Membership Secretary, SLOW), Gabriella Walsh (WOA Coaching Officer, MWOC), Pauly Jones (ERYRI), Clare Dallimore (WOA Information Officer, SWOC), Robert Griffiths (WOA Mapping Officer, MWOC), Mark Saunders (WOA Development Officer, BOK), Alice Bedwell (BOK), Bob Dredge (BOF).
- 2. MINUTES OF 2017 AGM (10 June 2017)** – agreed as an accurate record of the meeting.
- 3. MATTERS ARISING** – None.
- 4. REPORTS OF OFFICERS FOR 2017** (*see WOA Annual Report 2017*)  
A draft of the Annual Report and Accounts 2017-18 were available on the WOA web site prior to the meeting.
  - a. Chairman (position vacant in 2017; DP co-opted as Chairman in June 2018) – RS completed initial section of Annual Report.
  - b. Treasurer (JL) – report accepted.  
Proposal 1: that annual accounts for 2017-18 be adopted – proposed by SH and seconded by PR – was agreed.
  - c. Membership Secretary (AM) – report accepted.
  - d. Development Officer and Technical Officer (MS) - report received prior to the meeting and would appear in final version of Annual Report.
  - e. Fixtures Secretary (DP) – report accepted.
  - f. Information Officer (CD) – email received prior to the meeting; reported that a WOA Facebook page had been set up. CD wished to step down from the role but could continue in another role (see Welfare Officer below).
  - g. Coaching Officer (GW) – report accepted.
  - h. Mapping Officer (RG) – report accepted.
  - i. [Technical Officer (role covered by MS) – no report.] It was suggested that a list of current active WOA Controllers would be useful. RS agreed to compile this and make available via the web site. **ACTION 2018/1: RS**
  - j. [Secretary (RS) – no report (relevant matters appear in the Chairman's Report).]
- 5. REPORTS OF ADVISORS FOR 2017** (*see WOA Annual Report 2017*)
  - a. Schools Liaison Officer (BS) – report accepted.
  - b. Junior Squad Manager (MS) – report received prior to the meeting and would appear in final version of Annual Report.

- c. Senior Squad Manager (EN) – report received prior to the meeting and would appear in final version of Annual Report.
- d. Veteran Squad Manager (SB) – report accepted. SB wished to step down from this role after the 2018 VHI. Any offers for taking over the role? – please contact David Pal, or discuss with Sophie Brown.
- e. [Welsh League (RC) – no report.]
- f. [Webmaster (RS) – no report.]
- g. [Editor of Y Ddraig (position vacant) – no report.]
- h. [Regional Volunteer Champion (GW) – no report.]

## 6. ELECTION OF OFFICERS

- a. Chair – David Pal had been co-opted as Chairman in June 2018.  
Proposal 2: that David Pal be voted in as Chairman – proposed by Bill Marlow (MWOC) and seconded by Terry Smith (MWOC) – was agreed.
- b. Secretary - RS gave notice that he would step down from the role as Secretary by the next AGM. Ideally a new Secretary could be found soon so that matters can be passed over during the coming year
- c. Treasurer: Jean Lochhead was happy to continue. All agreed.
- d. Mapping Officer – Robert Griffiths happy to continue. All agreed.
- e. Coaching Officer - Gabriella Walsh happy to continue. All agreed.  
The role of Association Welfare Officer (Safeguarding) – this role appears under Coaching Officer in the Constitution but has been separated out as a separate position. It was taken on by Sam Healy (SBOC) during 2017 but she had stepped down due to other commitments. DP has begun the process of integrating the BOF O-Safe Policy with the requirements within Wales as indicated through Sport Wales. DP will discuss with Clare Dallimore the role of Welfare Officer as she had indicated she may be able to take this on. **ACTION 2018/2: DP**
- f. Information Officer – Clare Dallimore had indicated she wishes to step down from this role. Megan Carter-Davis agreed to take on this role – proposed by CD and seconded by DP - was agreed.
- g. Fixtures Secretary – David Pal happy to continue. All agreed.
- h. Membership Secretary – Anne May happy to continue. All agreed.
- i. Development Officer and Technical Officer – Mark Saunders happy to continue. All agreed.

## 7. ELECTION OF AUDITOR – Proposal 3: that Brian Cheetham be appointed as auditor – proposed by JL and seconded by RS – was agreed.

## 8. BUDGET 2019-20 (*see WOA Annual Report 2017*)

- a. Proposal 4: that the Budget for 2019-20 be approved – the annual report does not contain a detailed budget and given the current healthy financial position and no envisaged major changes in expenditure, this proposal was dropped.
- b. Proposal 5: that the fees and levies for 2019 remain the same as 2018 – proposed by DP and seconded by SH – agreed.

## 9. ANY OTHER BUSINESS

- a. Croeso 2020 – JW had not managed to get to the meeting. It was hoped that a progress report could be circulated later.  
JL has taken over the role of Croeso Treasurer from Nigel Ferrand, but still needs to sort out the transfer of funds/paperwork. JL will also liaise with Jim Wood regarding the existing and future finances for Croeso.

- b. WMOC 2022 – news had just been received from the recent BOF Board meeting that BOF would not be supporting a bid for WMOC 2022. More info was expected to follow.
- c. DP had emailed clubs regarding British Champs and feedback was needed now. WOA is on the rota to stage BOC2022. EMOA were due to stage BOC2021 and had investigated the use of some Welsh areas, but had now withdrawn. DP needs feedback on whether clubs might take on BOC in 2021 rather than 2022 (and also bear in mind that SWOC had offered to take on the British Middle Champs in 2021).
- d. In the discussion on accounts and budgeting it was noted that for 2018-19, none of the three Home International Team Managers had as yet contacted the Treasurer with requests for funding and the estimated costs of the events. They are requested to do so as soon as possible.  
Ideally we would like to receive such requests as early as possible so that an early decision can be made as to the level of funding available for each of the Squads.

**10. DATE OF 2019 AGM** – date to be confirmed. Needs to allow time for accounts to be closed at end of March.

The meeting closed at 4.30pm.