

## **2017 ANNUAL GENERAL MEETING**

**Venue:** Plas Dolau Country House Hostel, near Aberystwyth SY23 3HP

**Date:** 5pm Saturday, 10 June 2017

### **MINUTES**

**PRESENT:** Roger Stein (WOA Secretary and WOA Information Officer, SBOC), David Pal (WOA Fixtures Secretary, DEE), Robert Griffiths (WOA Mapping Officer, MWOC), Mark Saunders (WOA Development Officer and WOA Technical Officer, BOK/SWOC), Helena Burrows (WOA Coaching Officer, LOC), Gabriella Walsh (WOA Junior Squad Manager, WOA Regional Volunteer Champion and Chair of MWOC), Bridget Stein (WOA Schools Liaison Officer, SBOC), Peter Ribbans (Chair of SWOC), Steve Walsh (MWOC), Terry Smith (MWOC), Clare Dallimore (SWOC), Nick and Caroline Dallimore (SWOC), Clive Thomas (MWOC), Mike Kay (MWOC), Katie Reynolds (SBOC), Alice Bedwell (SWOC/BOK), Richard Cronin (NGOC), Jim Wood (ERYRI), Kate O'Sullivan (MWOC).

- 1. APOLOGIES** –Jean Lochhead (WOA Treasurer, EPOC), John Butler (HALO), Anne May (WOA Membership Secretary, SWOC/SLOW), Sam Healy (SBOC).
- 2. MINUTES OF 2016 AGM (8 May 2016)** – agreed as an accurate record of the meeting.
- 3. MATTERS ARISING** – None.
- 4. REPORTS OF OFFICERS FOR 2016** (*see WOA Annual Report 2016*)  
A draft of the Annual Report and draft Accounts 2016-17 were available at and prior to the meeting (which was held in conjunction with the WOA Volunteers Activity Weekend).
  - a. Chairman (vacant) – RS to complete initial section of Annual Report.
  - b. Treasurer (JL) – report accepted. Due to a number of factors e.g. new treasurer, delays in auditing 2015/16 accounts and delays in completion of Croeso 2016 accounts/payments, only outline draft accounts for 2016-17 were available. However, it was clear that the WOA finances were in a healthy position. It was noted that no event levy had been received from Welsh clubs from April 2016 to date. The treasurer was asked to arrange with clubs for the payment of outstanding levies. It was noted that the club DEE had managed to pay all levies due.  
Proposal 1: that annual accounts for 2016-17 be adopted – It was agreed that on completion and auditing of the accounts the WOA Committee could adopt the accounts on behalf of the AGM and the accounts would be available to members via the web site.
  - c. Membership Secretary (AM) – report accepted.
  - d. Development Officer and Technical Officer (MS) - report awaited.
  - e. Fixtures Secretary (DP) – report accepted.
  - f. Information Officer (RS) – report accepted. Noted that this role needs filling as RS now Secretary
  - g. Coaching Officer (HB) – report accepted.

- h. Mapping Officer (RG) – report accepted (though some updates were needed).
- i. Secretary (RS) – no report (relevant matters appear in the Chairman's Report).

It was agreed that it was useful for reports to be compiled just after year end rather than wait until AGM. RS to remind all at end of Dec. 2017.

#### **5. REPORTS OF ADVISORS FOR 2016** (*see WOA Annual Report 2016*)

- a. Schools Liaison Officer (BS) – report accepted.
- b. Junior Squad Manager (MS/AB)) – report awaited.
- c. Senior Squad Manager (EN) – report accepted.
- d. Veteran Squad Manager (SB) – report awaited.
- e. [Welsh League (NS) – no report.]
- f. [Webmaster (RS) – no report.]
- g. [Editor of Y Ddraig (position vacant) – no report.]
- h. [Regional Volunteer Champion (GW) – no report.]

#### **6. ELECTION OF OFFICERS**

- a. Chair: This post has been vacant since May 2016. There was some discussion on possibilities but the position still remains vacant. This was seen as a weakness in the running of the Association and clubs and members were asked to report back if suitable applicants were identified.
- b. Secretary: Roger Stein happy to continue. All agreed.
- c. Treasurer: Jean Lochhead was happy to continue. All agreed.
- d. Mapping Officer – Robert Griffiths happy to continue. All agreed.
- e. Coaching Officer - Helena Burrows had indicated that she wished to stand down at this AGM. Gabriella Walsh had indicated that she was willing to take on the role. All agreed.  
Helena had also covered the role of Association Welfare Officer (Safeguarding). This role was not being covered by Gabriella. However, Sam Healy (SBOC) had indicated at April's committee meeting that she was happy to take this on and had experience in this type of role.
- f. Information Officer - Roger Stein would prefer not to continue given that he has taken over as Secretary. Clare Dallimore (SWOC) offered to take over the role. All agreed.
- g. Fixtures Secretary – David Pal happy to continue. All agreed.
- h. Membership Secretary – Anne May happy to continue (though had indicated by email that if anyone else wished to take over she would be happy to pass it on). In absence of any volunteers, all agreed for Anne to continue.
- i. Development Officer and Technical Officer – Mark Saunders happy to continue. All agreed.

#### **7. ELECTION OF AUDITOR** – Proposal 2: that Brian Cheetham be appointed as auditor – was agreed.

#### **8. BUDGET 2018-19** (*see WOA Annual Report 2016*)

- a. Proposal 3: that the Budget for 2018-19 be approved – as the accounts 2016-17 had not been completed it was agreed that the WOA Committee would look at and agree a budget at a future committee meeting.
- b. Proposal 4: that the fees and levies for 2018 remain the same as 2018 – agreed.

**9. ANY OTHER BUSINESS**

- a. WOA finances and use of funds – MS has prepared and made available prior to the meeting summaries of how WOA funds had been spent in the last two years. Due to the success of the last two multiday international Croeso events. The accumulated funds of WOA was in a healthy state and the Committee was keen to know if members were happy with the current use of funds and the working of the Development Fund. *[The discussion carried on after the meeting over dinner and various items came up (e.g. updating of web site) but the overall impression was that the members were happy with the current use of funds for development and support of International teams and athletes.]*
- b. DP asked that the Committee consider the use of bibs to be worn by competitors when competing at events.

**10. DATE OF 2018 AGM** – date to be confirmed. Needs to allow time for accounts to be closed at end of March.

The meeting closed at 6.15pm