

WOA Constitution – Proposed Changes June 2019

Proposal 2:

Add to 8.1 - "(k) Safeguarding Officer"

Reason – new post recommended by WOA Committee to be added as an Officer of the Association.

Delete from 15.1 – "(i) represent the WOA as the Child Protection Officer to any other organisation".

Reason – this duty of the Coaching Officer will now be part of the Safeguarding Officer's role.

Add a new section "20. Safeguarding Officer" (and renumber subsequent sections). And add a list of the key duties of the Safeguarding Officer –

"20.1 The Safeguarding Officer will:

- (a) be responsible for the dissemination of advice and instruction on safeguarding matters relating to orienteering between the Association and Clubs;
- (b) and undertake the role as listed in the current full job description

We could either list the duties as per the draft Safeguarding Officer role description. Or we could refer to the role description (with or without some key duties listed). It makes more sense to have Officers roles separate from the Constitution so that adjustments to those roles could be made more easily. The other Officers' roles don't have to be amended in a similar way this year but could be done for the next AGM.

Proposal 3:

Amend bold text in section 2.5 ("and the British Orienteering Anti-doping Rules.") to normal text.

Reason – the Anti-doping policy has equal importance to the other policies mentioned.

Amend 7.6, from "to all individual, honorary life and family members, and to all affiliated clubs and all non-specialist groups" to "to all individual and honorary life members, and to all affiliated clubs".

Reason – for consistency, as family and non-specialist groups are no longer membership categories.



Welsh Orienteering Association Safeguarding Officer role description

Introduction

The Welsh Orienteering Association (WOA) is fully committed to safeguarding the welfare of all children and vulnerable adults in its care. We recognise the responsibility to promote safe practice and to protect children and vulnerable adults from harm, abuse and exploitation. To demonstrate this the role of WOA Safeguarding Officer is a full committee role with all the rights and responsibilities this brings.

The WOA Safeguarding Officer will:

1. Act as the lead safeguarding person for WOA and the link between WOA and Welsh Orienteering clubs to regularly review any protection issues that arise.
2. Promote and implement appropriate procedures to safeguard the well-being of children and vulnerable adults and protect them from abuse. Develop and maintain a child and vulnerable adult protection policy to complement British Orienteering's "O-Safe" guidelines and promote awareness of this amongst WOA members.
3. Liaise with WOA Coaching Officer to maintain a register of all coaches and coaching assistants who are working with children and vulnerable adults and ensure they have an appropriate and current Disclosing & Barring Service checks.
4. Support all adult WOA members and volunteers to obtain appropriate child protection and protection of vulnerable adult training by identifying training sources.
5. Respond to any allegations of misconduct or abuse of children or vulnerable adults or breach of a WOA Code of Conduct (once it has been developed) as well as implementing, where appropriate, the relevant disciplinary and appeals procedures (once developed).
6. Act as the link between WOA and Sports Wales with regard to child and vulnerable adult protection.
8. The WOA Safeguarding Officer must have up-to-date training in child and vulnerable adult protection.
9. Attend all WOA general, annual and extraordinary meetings and provide a report. Provide a written report to be part of the WOA Annual Report.